

AGENDA

South Carolina State Board of Funeral Service Board Meeting

Wednesday, December 4, 2024, at 10:00 a.m. in Lowcountry Conference Room
110 Centerview Drive, Kingtree Building, Columbia, South Carolina

Members of the public who wish to observe may do so by live streaming at <https://lfr.sc.gov/fs/videos.aspx>

1. **Meeting Called to Order** - Public notice of this meeting was properly posted at the S.C. Board of Funeral Service office, Synergy Business Park, Kingtree Building, and on the Board website and provided to all requesting persons, organizations, and news media in compliance with Section 30-4-80 of the South Carolina Freedom of Information Act.
2. **Pledge of Allegiance**
3. **Approval of the Agenda**
4. **Introduction of Board Members and Persons Attending the Meeting**
5. **Approval of Excused Absences**
6. **Approval of Excused Absences of IRC Members**
7. **Approval of Meeting Minutes**
 1. October 16, 2024 Board Meeting
8. **President's Remarks** – Gregory Evans
9. **Presentation of Service Plaques**
 1. Ms. Michelle A. Cooper
 2. Dr. D'Michelle P. DuPre
10. **Staff Reports**
 1. Board Executive Report – Matalie Mickens
 2. Office of Inspections Report – Jennifer Stillwell, Chief Inspector
 3. Office of Investigations and Enforcement (OIE) Report – Robert Dean, Lead Investigator
 4. Investigative Review Conference (IRC) Report – Robert Dean, Lead Investigator
 5. Office of Disciplinary Counsel (ODC) Report – Alexis Bell, Esq.
11. **Application Hearing - Funeral Establishment**
 - a. **New Facility**
 1. The Shipman Funeral Home, LLC – Latta – Garrett A. Morgan
12. **Application Hearing – Funeral Director Apprenticeship**
 1. Aaron Ganaway
13. **Approval of CE Compliance Parameters**
14. **Clarification of CE Requirement**
15. **Approval of Additional Crematory Operator Course**

16. **Approval of Frequently Asked Questions (FAQ's)**
17. **Travel Approval-** 2025 Annual Meeting: The International Conference of Funeral Service Examining Boards
18. **Board Member Training**
19. **Agenda Topics for Future Meetings**
20. **Public Comments**
21. **Adjournment**

The next scheduled meeting for the SC State Board of Funeral Service is **February 19 & 20, 2025.**